

*2024 Part-Time Users*

Our organization is experiencing an increased demand for child care services. We are doing our best to respond to the needs of the community, by transitioning families from our Waiting List to the child care programs, while providing quality care for existing clients. Therefore, we must carefully coordinate daily staffing arrangements to meet staff-to-child ratios regulated by the Ministry of Education. We would like to continue to offer a Part-Time user option, however it has become infeasible to accommodate so many irregular schedules. This necessitates certain changes to our User Policies.

**As of January 1st 2024, all Part-Time users must choose between attending 3 OR 4 days a week, every week.** Unfortunately, we can no longer accept different selections from week to week. If you require care above and beyond your weekly selection (3 or 4 days), you can make a booking on a Call-In basis. If you require care for 5 days a week, we recommend a change to Full-Time status.

We recognize that several of our parents/caregivers have irregular or rotating work schedules. We ask all Part-Time users that can maintain a regular attendance pattern to do so, to the best of their ability.

**Please make your selection and sign below:**

☐ *My child will attend 3 days a week, every week.*

☐ *My child will attend 4 days a week, every week.*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Parent/Caregiver Signature*

☐ *My child will attend 5 days a week, every week (Full-Time)*

January/janvier 2024

Child/Enfant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DUE: December 1st 2023/le 1 décembre 2023

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| M/L | T/M | W/M | T/J | F/V |
| 1 | 2 | 3 | 4 | 5 |
| **Closed/Fermé** | *Schools Closed* |  |  |  |
| 8 | 9 | 10 | 11 | 12 |
|  |  |  |  |  |
| 15 | 16 | 17 | 18 | 19 |
|  |  |  |  |  |
| 22 | 23 | 24 | 25 | 26 |
|  |  |  |  |  |
| 29 | 30 | 31 |  |  |
|  |  |  |  |  |